



GemLife/ Resort Managers Meeting

Resort: Pacific Paradise

Date: 31st July 2025

Location: Clubhouse Boardroom

Homeowner Committee members: John Harvey (Chairperson) Mary Earnshaw (Secretary)

Resort Managers (RM): Lana Reid

Apologies: (RM): Tim Moore

John Harvey opened the Meeting at 9.05am

Agenda Items	HOC Comments	Resort Manager Comments	Follow up Comments
Residents Workshop	Update on Works and projected. handover dates.	Door frame has been plastered. Works in progress. No completion date as yet	Ongoing
Residents MPR	As above.	Works in progress.	Ongoing
Shelter for Shuttle and Buggy.	As above.	Works in progress.	Ongoing
Gardeners Workshop	As above.	Works in progress.	Ongoing
Construction of Green space area	Updates as to completion if changed from last meeting.	Delays due weather. Forecast to be completed by late August.	Ongoing
Emergency Management & Fire Evacuation Plan.	Update please if anything has changed from last meeting.		Ongoing



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Installation of Servery.	Update please.	Tiles and granite tops have been installed, Finishing touches to come to complete.	Ongoing
Correction of inconsistent patches within Lawn Bowls Rink.	Update please.	Still liaising with the installer in this regard.	Ongoing
MPR Committee request for some built in cupboards etc.	HOC understands that the Park Owner will investigate and assess this as the repurposing of this room continues.	RM to send photos to Jennifer Kylie for her consideration and advise accordingly.	Ongoing
Reposition of Flagpole.	Update please.	Will be repositioned as soon as possible.	Ongoing
Dry Storage for Kitchen.	Update please.	Works have been completed. Storage cupboards as requested have been installed.	Closed
GENERAL BUSINESS			
Items for Discussion	HOC Comments	Resort Manager Comments	Follow up Comments
<ul style="list-style-type: none"> Request for Test and tag on the old HOC owned pie warmer. 	Can Park Manager assist with this?	Park Manger will ask their T & T person to liaise with the HOC to ensure this happens.	Ongoing
<ul style="list-style-type: none"> Golf Simulator Licence 	Please update the status re renewal	RM is trying her best to resolve this issue. Trackman is being very difficult and not providing an invoice for payment. Simulator is still usable in practice Mode.	Ongoing



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<ul style="list-style-type: none"> Perceived smelly drains in kitchen area 	Unaware of this issue but request solution	As this area is not used on a regular basis, the drains can get smelly. Solution: Run water through the drains to alleviate this issue and advise RM if issue continues.	Ongoing
<ul style="list-style-type: none"> Need for security of alcohol stored on shelving behind the Bar. 	Can a security screen be installed around this shelving area? Too many unknown people have access to this area. Is there another solution that can be discussed?	No other Resort has security screens installed and there has never been an issue. The Park Owner will not be installing security screens. May be revisited if necessary if any security issues arise.	Closed
<ul style="list-style-type: none"> Positioning of gate across from Villa 202. Concerned resident. 	Landscape Manager advised there was an option but not going to happen. RM is aware of the concern. Can you investigate?	Position of gate has been changed as per the new plan submitted to HOC which will solve the concerns of the resident.	Closed
<ul style="list-style-type: none"> Kitchen Supervisor suggests the vents above the kitchen grill are now in need of cleaning. 	Please advise when this can be arranged.	The vents above the kitchen grill have just been cleaned. The vents are cleaned on a 6 monthly rotating roster along with the cleaning of the BBQ's etc.	Closed
<ul style="list-style-type: none"> Kitchen Supervisor request for frosting on glass window in kitchen area 	Not seen as necessary.	Not considered an issue.	Closed

Meeting closed at 9.26am

Next meeting: 28th August 2025 at 9am.