



GemLife/ Resort Managers Meeting

Resort: Pacific Paradise

Date: 28th August 2025

Location: Clubhouse Boardroom

Homeowner Committee members: John Harvey (Chairperson) Mary Earnshaw (Secretary), Ian Nichol (Treasurer), Committee persons: Gary Savill, Ian Stitt, Margaret Smith & Tanneke Booth

Resort Managers (RM): Lana Reid, Tim Moore

Park Owner Representative: Andrew Heyer

John Harvey opened the Meeting at 09.04am.

John introduced Andrew Heyer to the new committee and thanked Andrew for making the time to attend the meeting.

Andrew acknowledged the new committee members and reiterated it was important that processes and pathways to the Park Owner are followed to ensure issues are addressed in a timely manner. Andrew asked that the HOC approach the Park Managers in the first instance with any issues. The Park Managers would then liaise with the Park Owner if issues cannot be resolved at Park Manager level.

Andrew stressed that the HOC should only be bringing perceived issues to the Park Owner if those issues affect the majority of residents. Individual issues should be taken up with the Park Manager.

Agenda Items	HOC Comments	Resort Manager Comments	Follow up Comments
Residents Workshop	Update on Works and projected handover dates.	Emergency stops and power points works have been sent to contractor to quote and prepare plan.	Andrew thanked the workshop committee for their patience whilst works continue. Tools wish list is being quoted. The ball is rolling, but no completion date at this stage. Ongoing
Residents MPR	As above.	Currently plans are being prepared and quoted.	Ongoing
Shelter for Shuttle and Buggy.	As above.	Currently plans are being prepared and quoted.	Ongoing



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Gardeners Workshop	As above.	Currently plans are being prepared and quoted.	Ongoing
MPR Committee request for some built in cupboards etc.	PO will investigate and assess this as the repurposing of this room continues. RM to send photos to Jennifer Kylie for her consideration and advise accordingly. Is this still the case?	There are existing bookshelves that may be able to be repurposed as lockable cupboards. RM to investigate and advise.	Ongoing
Construction of Green space area	Updates as to completion.	Held up due to recent wet weather. Will provide an update as soon as possible.	Ongoing
Installation of Servery.	Update please.	Installed and operational. Final trim to come including kick board.	Ongoing
Correction of inconsistent patches within Lawn Bowls Rink.	Update please.	PO provided explanation regarding issue (irregular heating of the surface).	RM advised the installer had attended and suggested the area may need to be resurfaced. HOC requested this issue be resolved as soon as possible. Andrew Heyer to follow up and advise. Ongoing
Completion and aesthetics of battery storage areas.	Update please.	Andrew advised this is still an active project and Prospecta could not give a completion date, however assured the HOC that aesthetics would be considered in the final product.	Ongoing
Reposition of Flagpole.	Update please.	RM to have the Flagpole repositioned as soon as possible.	Ongoing

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<p>Cracks and crumbling road in road outside Villa 40.</p> 	<p>This appears to be a trip hazard. Your comments please.</p>	<p>Any damage to roads within the Resort etc will be rectified upon final completion of works within the resort. RM to investigate and advise as to whether this is in fact a trip hazard that needs urgent attention.</p>	<p>Ongoing</p>
<p>Emergency Management & Fire Evacuation Plan.</p>	<p>Update please if anything has changed from last meeting.</p>	<p>Currently awaiting an updated document from Chubb. This is not a HOC matter.</p>	<p>Closed</p>
<p>Lighting in the Country Club main Dining Area.</p>	<p>Residents concern that lighting is not suitable for events. Needs to be adjustable as is the case in the Pavilion and other Resorts.</p>	<p>Adjusted as requested.</p>	<p>Closed</p>
<p>Golf Simulator Licence.</p>	<p>Please update the status re renewal.</p>	<p>Subscription has been renewed, and simulator is fully operational.</p>	<p>Closed</p>
<p>Rotate one of the speakers slightly to allow residents in bar area to hear what is happening in the main dining area.</p>	<p>Could this please be actioned?</p>	<p>Park Manager to organise this ASAP.</p>	<p>Closed</p>
<p>Request for notice Board to be installed in Mailroom.</p>	<p>Resident would like a noticeboard installed for general information. Resident happy to look after the content.</p>	<p>RM and PO advised there was no need for an additional noticeboard when there are a number situated throughout the Country Club. Placement of noticeboard in mailroom is not needed nor practical.</p>	<p>Secretary to advise resident concerned and also advise residents in Owners Update. Closed</p>
<p>Request for test and tag on the old HOC owned pie warmer.</p>	<p>Test & Tag completed. Thank you.</p>		<p>Closed</p>



GENERAL BUSINESS			
Items for Discussion	HOC Comments	Resort Manager Comments	Follow up Comments
Road Cleaning	This issue has been addressed on several occasions in the past.	Again, PO advised that Civils would ensure all roads are cleaned and any cracks etc attended to once ALL works have been completed.	Closed
Summary from Park Owner Representative Andrew Heyer	All in agreeance and thanks to Andrew for attendance and PO updates.	Andrew thanked Committee for their positive attitude and said he hoped to continue with the collaborative HOC/GemLife approach to issues and was happy that both parties shared the same objective – To ensure residents enjoyed living at GemLife PP.	Closed

Meeting closed at 09.47am.

Next meeting: 18th September 2025 at 9am.